

**TOWN OF COATS  
Planning Board  
Thursday, December 4, 2025  
Official Minutes**

The Town of Coats Planning Board met in regular session on Thursday, December 4, 2025 at 6:00 p.m. in the Board of Commissioners' Meeting Room at Coats Town Hall.

**Members Present:** Chair Hazel Stephenson, Vice Chair Misty Gil, Lawrence Denning, Mitchell Pope, Don Plessinger, Ally Fouts

**Members Absent:** Clint Latham

**Staff Present:** Mayor Chris Coats, Town Manager Barbara Hollerand

**I. CALL TO ORDER**

Chair Hazel Stephenson called the meeting to order at 6:00 p.m. with a quorum being present.

**A. Invocation & Pledge**

Chair Stephenson asked Lawrence Denning to deliver the invocation and led those in attendance in the Pledge of Allegiance.

**B. Approval of Agenda**

**RESOLVED**, to approve Agenda.

**MOTION BY:** Don Plessinger, **SECOND BY:** Lawrence Denning

**APPROVED:** 6-0, unanimously approved

**C. Approval of Minutes – September 4, 2025**

**RESOLVED**, to approve minutes.

**MOTION BY:** Misty Gil, **SECOND BY:** Ally Fouts

**APPROVED:** 6-0, unanimously approved

**II. Economic Development Strategic Plan Update**

Town Manager Barbara Hollerand gave an update regarding the Economic Development Strategic Plan, mentioning two efforts. She discussed Bruce Naegelen working on a 5 year plan that began in July with a visioning meeting. Since then, visioning statements had been made, and work groups had met several times. Strategies, goals, and actions had been established; such as ensuring Coats be a thriving, connected, future ready community.

She explained the second effort being CPN (CPNI), an organization who had come to Coats for a day and a half, focused on Downtown buildings and utilization. Next, they would generate a report synthesizing their findings.

### **III. Planning Board 2026 Agenda Topics Discussion**

Chair Hazel Stephenson began by expressing how important citizen input was and she was hopeful to get more of that in the next year.

Don Plessinger asked about the Downtown Project, and Ms. Hollerand informed him that there were 4 bids received with the low bid coming in from Sanford Contractors at \$264,000, and that the next step was to proceed pending the Town Board's approval. She said there was a 120 day completion time and that the project must be closed out by the end of June. Misty Gil asked about the feedback from residents/ business owners on Main Street. Ms. Hollerand explained that while there had been positive feedback, the next goal was to shift into getting the word out, and mentioned a neighborhood meeting that would take place on December 16 at 6:30pm at Coats Chapel.

Chair Stephenson said the Board would certainly entertain training sessions for months that there aren't applicant driven requests that needed to be reviewed. Misty Gil expressed agreement. Ms. Hollerand also mentioned lining up updates on what was happening in Town, such as progress on subdivisions for the Planning Board so they could stay informed.

Members discussed that the next regular scheduled meeting would fall on January 1, and decided to reschedule January's meeting due to the holiday.

**RESOLVED**, to reschedule January 1 meeting to January 8 at 6:00pm.

**MOTION BY:** Ally Fouts, **SECOND BY:** Misty Gil

**APPROVED:** 6-0, unanimously approved

### **IV. Public Forum**

Chair Stephenson opened the public forum. Hearing no one, the Public Forum was closed.

### **V. Adjourn**

**RESOLVED**, to adjourn.

**MOTION BY:** Misty Gil, **SECOND BY:** Ally Fouts

**APPROVED:** 6-0, unanimously approved

Meeting adjourned at 6:50 p.m.

Mikayla Johnson  
Mikayla Johnson, Deputy Clerk

Hazel Stephenson  
Hazel Stephenson, Chair